Subcommittee on Agriculture

You can request a CDS for the following accounts:

• Agricultural Research Service, Building and Facilities (ARS B&F)

- Requests for ARS B&F may only include funding for repairs and maintenance to existing facilities.
- Funding for construction of a building will not be considered.

• Animal and Plant Health Inspection Service (APHIS) (S&E)

- Must meet environmental review requirements (i.e. NEPA and ESA)
- While the entire S&E account is open for CDS requests, below are the line items within the account that are most compatible with CDS:
  - Field Crop & Rangeland Ecosystems Pests
  - Pest Detection
  - Plant Protection Methods Development
  - Specialty Crop Pests
  - Tree & Wood Pests
  - Wildlife Damage Management
  - Wildlife Services Methods Development
  - Veterinary Diagnostics
  - Equine, Cervid and Small Ruminant Health
- A few APHIS programs have matching requirements:
  - Grasshopper/Mormon Cricket (Field Crop & Rangeland Ecosystems Pests) – this program conducts surveys, provides technical assistance, and conducts suppression activities. When conducting suppression activities, the Plant Protection Act dictates the federal percentage of control costs and cost sharing for other parties. The federal government pays the total cost of suppression on Federal land (including most tribal trust lands), 50 percent of the cost on state land, and 33 percent of cost on private land.
  - Brucellosis (Cattle Health) – this program has a 40 percent match by the States
  - Wildlife Services – reimbursable service agreements are generally 50/50 cost share and the States would reimburse for their portion.

• Watershed and Flood Prevention Operations (WFPO)

- Each project must contain benefits directly related to agriculture, including rural communities, that account for at least 20 percent of the total benefits of the project.
- There are several financial and programmatic requirements in WFPO. You must reach out to the NRCS state office to check that your project meets all program, including financial, requirements.

• Rural Development, Community Facilities grants

The following project and applicant eligibility criteria must be met:

The Community Facilities (CF) Grant program has a match requirement on a sliding scale based on community population size and median income. CF Grants can cover up to 75 percent of the total

project costs. Rural Development (RD) verifies an applicant's population size from the most recent census. Unlike population size, which can be determined from public sources, RD contracts with the US Census Bureau to determine a precise median income based on the potential rural Americans that would benefit from a project (see definition of service area below). You must reach out to the state RD office to confirm that your project is eligible for this account. Contact information for the state offices can be found at this link: https://www.rd.usda.gov/about-rd/state-offices.

This program will fund up to 75% of total project costs, with match requirements based on area median income and population as follows:

- Maximum of 75 percent when the proposed project is located in a rural community having a population of 5,000 or fewer; and the median household income of the proposed service area is below the higher of the poverty line or 60 percent of the State nonmetropolitan median household income.
- Maximum of 55 percent when the proposed project is located in a rural community having a population of 12,000 or fewer; and the median household income of the proposed service area is below the higher of the poverty line or 70 percent of the State nonmetropolitan median household income.
- Maximum of 35 percent when the proposed project is located in a rural community having a population of 20,000 or fewer; and the median household income of the proposed service area is below the higher of the poverty line or 80 percent of the State nonmetropolitan median household income.
- Maximum of 15 percent when the proposed project is located in a rural community having a population of 20,000 or fewer; and the median household income of the proposed service area is below the higher of the poverty line or 90 percent of the State nonmetropolitan median household income.

The match requirements are outlined in the CF regulation: 7 CFR 3570.63(b). Towns with populations over 20,000 are not eligible for this program.

Please provide the following information:

- Intended use of funds and how the completed construction/acquisition will be used. Please provide as much detail as possible. For example, "the funding will be used to build three new classrooms to teach English." A full list of eligible entities, uses, and limitations can be found here: 7 CFR Part 3570.
- Both the requested CDS dollar amount and the total cost of the project
- Service area/beneficiaries – this includes all towns, cities, counties, etc. that will benefit from the services provided and can be more than just the town where the project is physically located. If a project will benefit multiple towns/communities, RD takes a weighted average of the populations and median incomes to determine eligibility and the required match. Without this information, RD will not be able to determine eligibility and the project will not be funded.

Funds may not be used for the following activities:

- To reimburse funds for projects already constructed/acquired or projects that will be completed by the passage of the bill

- To pay initial operating expenses or annual recurring costs, including purchases or rentals that are generally considered to be operating and maintenance expenses (unless a CF loan is part of the funding package)
- To fund facilities to be used primarily for recreation purposes
- To fund facilities to be used primarily for business entrepreneur purposes

Applicants must meet environmental review requirements (i.e., NEPA). Applicants must complete an application if awarded a CDS in the final bill.

• Rural Development, Distance Learning, Telemedicine, and Broadband Program (DLT) grants

The following project and applicant eligibility criteria must be met prior to a congressionally directed spending request being approved:

- There is a flat 15 percent match (matching funds cannot come from another Federal source)
- Full list of eligible entities, uses, and limitations can be found here: 7 CFR Part 1734 Subpart A and B
- USDA will establish the maximum and minimum amounts of a grant to be made available to an individual recipient for each fiscal year in the RUS DLT Program Application Guide and in the funding opportunity posted on www.Grants.gov on an annual basis. For FY 2023, the grant award floor is $50,000 and the ceiling is $1,000,000.
- Reminder, even though for-profit entities are eligible for this program, they are not eligible for congressionally directed spending requests.
- Broadband deployment is not an eligible use of funds for DLT
- Applicants must complete an application if awarded a CDS in the final bill.

For both CF Grants and DLT Grants, state directors and local specialists are available to answer specific questions regarding eligibility of a proposed project. You can find their contact information at this link: https://www.rd.usda.gov/about-rd/state-offices. In addition to members certifying that the matching requirements will be met, offices must also certify that the potential recipient has contacted their local office and confirmed the proposed project meets the program's eligibility requirements.

Subcommittee on Commerce, Justice, and Science

Successful projects will match the project to the authorization or mission of an agency or account and have the support of local officials or communities. All CJS CDS requests must include:

- Project Name – Name of the project or program in which it is proposed to be funded.
- Project Purpose – This is a short, unique description of the request.
- Justification – This description should provide a brief (250 words or less) summary of the project including its purpose, goals, history, and current status, as well as the justification for the project (i.e., why funding is in the interest of taxpayers). The description should explain how the money will be spent (i.e., $ for salaries; $ for programming; $ for equipment; etc.). Please be specific when describing the activities and expenditures. The justification should also state what performance standards will be used to measure whether this project has achieved its objectives.
- Project City or County / Project State
- Recipient Name / Point of Contact Name, Phone Number, E-mail Address, and Mailing Address
- For not-profit entities, please provide a Federal Employer Identification Number (EIN) for each recipient.

NOAA ORF Special Projects. Projects should address fisheries, marine mammals, ocean, climate, weather, and atmospheric research and programs. Construction projects will not be accepted.

NIST STRS External Projects. Projects should address standards-related research and technology development. Construction projects will not be accepted.

DOJ Byrne Discretionary. Projects should provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice systems. His funding cannot be used for land acquisition or construction.

DOJ COPS Law Enforcement Technology and Equipment. Projects should provide for the development of technologies and automated systems to assist law enforcement agencies in investigating, responding to, and preventing crime. Recipients can include State, local, Tribal, and territorial governments and their public agencies (for example, police and/or sheriff's departments). Allowable activities are limited to the statutorily allowable purpose areas under the COPS Office statute, including the procurement of equipment, technology, or support systems, and the development of new technologies to assist recipient entities in reorienting the emphasis of their activities from reacting to crime to preventing crime.

NASA Safety, Security and Mission Support (SSMS). Projects should focus on science education, research, and technology development related to NASA's mission. Medical research projects and projects at NASA-owned Visitor Centers or a State's designated Space Grant Consortium will not be funded. This account does not fund construction but could be used for equipment, research funding, or education programs.

NIST Construction of Research Facilities, Extramural Construction. Eligible projects are non-Federal research facilities at research institutions and colleges and universities.

Subcommittee on Energy and Water

The Subcommittee will consider CDS requests for items in the following accounts:

- Corps of Engineers: Investigations
- Corps of Engineers: Construction
- Corps of Engineers: Operation & Maintenance
- Corps of Engineers: Mississippi Rivers & Tributaries: Investigations
- Corps of Engineers: Mississippi Rivers & Tributaries: Construction
- Corps of Engineers: Mississippi Rivers & Tributaries: Operation & Maintenance
- Bureau of Reclamation: Water and Related Resources
- Department of Energy: "Energy Projects" Account will include the following topic areas:
  - Renewable and Clean Energy projects
  - Electricity and Energy Resiliency projects
  - Cybersecurity and Energy Security projects
  - Nuclear Energy Projects
  - Fossil Energy or Carbon Management Projects

For the Corps of Engineers and Bureau of Reclamation, only authorized projects and programs will be considered for funding.

For DOE, construction of buildings or new facilities (no brick and mortar), even if it will have clean energy associated with it, is not eligible. Electric vehicle charging projects, unless the project is connected to larger clean energy sources (like a battery) or has clean energy applications beyond the charging station, are not eligible.

- Statutory cost sharing requirements may apply to these projects, as required by section 988 of the Energy Policy Act of 2005. The amount of required cost sharing will depend on the scope and technological maturity of the project:
  - Research or development activities of a basic or fundamental nature: no minimum cost share.
  - Research or development activities of an applied nature: minimum 20 percent cost share.
  - Demonstration or commercial application: minimum 50 percent cost share.
  - Some projects may contain elements of more than one of the categories shown above. Therefore, some projects may have a blended cost share.

Subcommittee on Financial Services and General Government

The Subcommittee will accept requests for CDS items only in the accounts listed below:

- Small Business Administration, Administrative Provision
- National Archives and Records Administration, National Historical Publications and Records Commission
- National Archives and Records Administration, Repair and Restoration
- General Services Administration, Federal Buildings Fund, Construction and Acquisition
- Office of National Drug Control Policy – Prevention Grants

Subcommittee on Homeland Security

The Subcommittee will only accept CDS requests for the following two accounts:

Pre-Disaster Mitigation Projects: Requested projects must meet the eligibility requirements of the Building Resilient Infrastructure and Communities (BRIC) grant program, including the cost-share requirement, benefit cost ratio, and environmental and historic preservation requirements. Requirements can be found here: https://www.fema.gov/grants/mitigation/fy2021-nofo.

For any projects designated for funding in the final fiscal year 2023 Homeland Security Appropriations Act, the state agency responsible for administering mitigation grants in the requestor's state must submit an application to the Federal Emergency Management Agency, and that entity will serve as the administrative agent for the grant. Therefore, all project proposals must be accompanied by a letter of support from the appropriate state agency affirming that it believes the project is eligible.

Emergency Operations Center Grant Program: Requested projects must meet the eligibility requirements of the Emergency Operations Center grant program, including the cost-share requirement and environmental and historic preservation requirements. Requirements can be found in the most recent Notice of Funding Opportunity.

For any projects designated for funding in the final fiscal year 2023 Homeland Security Appropriations Act, the state administrative agency (SAA) must submit an application to the Federal Emergency Management Agency, and that agency will serve as the administrative agent for the grant. Therefore, all project proposals must be accompanied by a letter of support from the appropriate SAA affirming that it believes the project is eligible.

Subcommittee on the Interior, Environment, and Related Agencies

This guidance will use the following abbreviations:

DOI: Department of the Interior
BLM: Bureau of Land Management
FWS: Fish and Wildlife Service
NPS: National Park Service
USGS: U.S. Geological Survey
BIA: Bureau of Indian Affairs
BIE: Bureau of Indian Education
USFS: U.S. Forest Service
EPA: Environmental Protection Agency
IHS: Indian Health Service
LWCF: Land & Water Conservation Fund

- CW: EPA, STAG, Clean Water SRF, Clean Water CDS
- DW: EPA, STAG, Drinking Water SRF, Drinking Water CDS

You can request a CDS for local and/or municipal projects included on a state's most recently finalized Clean Water or Drinking Water State Revolving Fund Intended Use Plan (IUP). You can also request a CDS for projects that are eligible for funding under State Revolving Loan Fund (SRF) guidelines (detailed below), but are not on the state IUP list. There is a minimum 20% cost share requirement for any state or local water infrastructure grant funded through congressionally directed spending. For example, a $1 million project could receive a maximum of $800,000 from the Federal government, with the remaining $200,000 the responsibility of the grantee. Federal funds cannot be used to meet this 20% cost share. Please answer the following questions if applying for a Clean Water or Drinking Water CDS:

1. Is the project on the state's most recently finalized Clean Water or Drinking Water State Revolving Fund Intended Use Plan? Required YES or NO
2. If the answer to the question above is NO, is the project eligible under SRF guidelines? Required YES, NO, or N/A
3. What is the project purpose, e.g., drinking water, wastewater, stormwater, and/or water quality protection?
4. How will the project help you meet applicable water standards—e.g. improve drinking water quality or improve surface/groundwater quality?
5. Is this project primarily to support existing water needs or to support future growth? Note that projects primarily to support future growth are typically ineligible for State Revolving Funds. Is this request seeking funding for planning and design, construction, or both?
6. Describe the project recipient—are they a municipality? Public water system? Other public entity?
7. What is the total estimated cost of the project, based on the facilities plan or preliminary engineering report?
8. What is the amount requested for the project?
9. Is the amount requested scalable to a lower amount and if so, what is the minimum amount?
10. Please list any funding received from federal appropriations, including the fiscal year and source of funding (Clean Water SRF, Drinking Water SRF, STAG grants, USDA Rural Development Program, FEMA, or others)?

11. Does the community have a financing plan certified by an authorized local official demonstrating how it will cover the matching funds of 20% or more?
12. What are the anticipated non-federal sources of funding for this project?

- SFC: IHS, Sanitation Facilities Construction, Sanitation Facilities Construction CDS

For Tribal water CDS projects within the Sanitation Facilities Construction account, you can request a CDS for projects included on the Indian Health Services' (IHS) Sanitation Deficiency System (SDS) list. Please answer the following questions:

1. Is the project on the IHS Sanitation Deficiency System list? Required YES or NO
2. If the answer to the question above is NO, is the project eligible under the Criteria for the Sanitation Facilities Construction Program? Required YES, NO, or N/A
3. What is the project purpose, e.g., drinking water, wastewater, stormwater, and/or water quality protection?
4. Is the amount requested scalable to a lower amount and if so, what is the minimum amount?
5. Is this request seeking funding for planning and design, construction, or both?
6. Is the preliminary planning and engineering design completed for this project?
7. When will this project be ready to proceed to construction?
8. What is the total estimated cost of the project, based on the facilities plan or preliminary engineering report?
9. Please list any funding received from federal appropriations, including the fiscal year and source of funding (Clean Water SRF, Drinking Water SRF, STAG grants, USDA Rural Development Program, FEMA, or others), if applicable?
10. If applicable, does the community have a financing plan?

- HPF: NPS, Historic Preservation Fund Projects

You can request a CDS for non-formula funded activities within HPF that meet the qualifications of HPF programs. Please note that acquisitions of collections or historic properties are not eligible under the HPF. The maximum project amount is $500,000. Please answer the following questions:

1. If the request is for property, does the property meet the HPF program requirements of being listed on the National Register of Historic Places or as a National Historic Landmark individually or as contributing to an historic district? Required YES, NO, or N/A
2. What type of entity is the recipient (e.g., non-profit organization, state or local government, educational institution, Federally-recognized Indian Tribe, Alaska Natives, or Native Hawaiian Organizations)? Please specify.
3. Has the project received a previous federal grant in the past? For SAT, previous projects can be viewed here: NPS SatMap. Please answer one of the following: YES and note the year, the amount, and the federal program; or NO.
4. If the request is for SAT, does the recipient have in place, or a plan to provide, the one-to-one match with non-federal cash and/or in-kind contribution? Please answer YES, NO, or N/A.
5. Would the requested project fund an eligible activity under the HPF? For example, for SAT, please visit here. Please answer YES or NO.

- SPF: USFS, State and Private Forestry, Forest Resource Information and Analysis

The State & Private Forestry account provides technical and financial assistance grants to non-federal forest landowners, including state, Tribal and local governments. Activities within this account include

forest health management, cooperative fire protection, wood innovation, and urban and community forestry. Requests must meet USFS eligibility requirements for the appropriate grant program. Project requests should be part of the state's Forest Action Plan, or contribute to meeting the goals of the Forest Action Plan. Please answer the following questions:

1. For U.S. Forest Service, State and Private Forestry (SPF), is this project part of or contribute to the state's Forest Action Plan? Required YES or NO
2. Does the project meet the eligibility and matching requirements as specified on the USFS webpage for the relevant grant program?
3. Does the USFS have the authority to provide funds to this project and/or recipient?
4. Is the project part of a state Forest Action Plan or otherwise ranked in a prioritized list (provide list name and rank)?
5. How does this project contribute to the state Forest Action Plan?
6. What is the federal nexus for this project and why should there be a federal funding component?
7. Has this project received previous federal funds (provide year, amount, and program)?
8. What is the total cost of the project? Are there matching funds or partner contributions?
9. Is the amount requested scalable to a lower amount and if so, what is the minimum amount?
10. What is the timeline for this project?
11. Describe how the project will conserve and steward working forests or open space, protect forest health from insects and disease, meet urban and community forestry goals, create opportunities for innovative wood use, improve fire mitigation efforts, or otherwise benefit communities and forested lands.

Projects on Agency Lists
- LWCF: Great American Outdoors Act, Land and Water Conservation Fund
  - BLM, Land Acquisition
  - FWS, Land Acquisition
  - NPS, Land Acquisition
  - USFS, Land Acquisition
  - USFS, Forest Legacy
- LRF: Great American Outdoors Act, Legacy Restoration Fund
  - BLM, Legacy Restoration Fund
  - FWS, Legacy Restoration Fund
  - NPS, Legacy Restoration Fund
  - BIE, Legacy Restoration Fund
  - USFS, Legacy Restoration Fund
- LMCON: Land Management Agencies, Construction
  - BLM, Construction
  - FWS, Construction Projects, Line Item Construction
  - NPS, Construction, Line Item Construction and Maintenance
  - USFS, Capital Improvement and Maintenance, Facilities, Road and Trails

LWCF: Great American Outdoors Act, Land and Water Conservation Fund: Pursuant to the Great American Outdoors Act of 2020 (P.L. 116-152) and the Consolidated Appropriations Act, 2022 (P.L. 117-103), prioritized project lists will accompany the President's budget request in five LWCF accounts. This

requirement is delivered in two separate lists: 1) a list of projects proposed for funding in the President's Budget; and 2) a supplemental list of projects that are ready but unfunded..

LRF: Great American Outdoors Act, Legacy Restoration Fund: Pursuant to the Great American Outdoors Act of 2020 (P.L. 116-152) and the Consolidated Appropriations Act, 2022 (P.L. 117-103), prioritized project lists for deferred maintenance projects to be funded by the National Parks and Public Lands Legacy Restoration Fund will accompany the President's budget request for BLM, FWS, NPS, USFS, and BIE schools.

LMCON: Land Management Agency Construction: The four land management agencies (BLM, FWS, NPS, and USFS) receive annual appropriations for new construction and other capital improvement projects and typically include a short list of specific projects in the President's budget request.

<u>Land Management Agencies, Local Projects and Research</u>
In order for requests to be considered within this category, they must be relevant to the specified mission area within the bureaus listed below and contribute to responsible stewardship of land, wildlife, and recreation resources or contribute to priority research areas that inform stewardship of those resources. Proposed projects should contribute to local, state, and federal efforts to benefit species, habitat, and/or enhanced stewardship of land and water resources. Project funding is not intended to primarily fund annual operations and maintenance of existing programs at the state, federal, or local level.
- BLM, Management of Land and Resources, Habitat Management Priorities – project requests may be considered for activities related to wildlife and aquatic habitat management.
- NPS, National Recreation and Preservation, Statutory and Contractual Aid – project requests may be considered for activities relating to operating, managing, and preserving resources, including as authorized by law.
- FWS, Resource Management, Stewardship Priorities – project requests may be considered for fish and aquatic conservation, habitat conservation, recovery, and restoration activities.
- USGS, Surveys Investigations and Research, Special Initiatives – project requests may be considered for high priority and core science research, and ecosystem and water resources related activities.

BIA, Operation of Indian Programs, Special Initiatives: BIA provides direct services and funding for compacts and contracts for Tribes to provide programs for a wide range of activities. While the Subcommittee will not consider CDS projects for individual tribes, the Subcommittee may consider requests from other eligible entities that honor the commitment to invest in Tribal communities, create economic opportunities, foster cultural heritage, promote efficient and effective Tribal governance, and conserve natural resources.

EPA, Science and Technology, Research: National Priorities: Project requests may be considered for high priority lines of research related to environmental quality and human health.

EPA, State and Tribal Assistance Grants, STAG Infrastructure Grants: Requests will only be considered for projects related to existing funding categories and activities within the STAG account that will result in improvements in environmental quality and/or human health.

If applying for local projects and research; BIA special initiatives; EPA, Science and Technology, Research; or the EPA STAG accounts, please answer the following questions:

1. Describe the project and make the case for its consideration.
2. Is the recipient entity a federal agency, state agency, Tribal entity, local city/county agency, university or college, or non-profit organization?
3. Does the project meet the eligibility and matching requirements for a specific grant program (provide description)?
4. Does the relevant federal agency have the authority to provide funds to this project and/or recipient (cite authority)?
5. Is the project specifically authorized (cite public law or other authority)?
6. Is the project on federal land or a federal facility?
7. Is the project funded in the President's budget request (provide amount and describe any difference between the budget and your request)?
8. What is the federal nexus for this project and why should there be a federal funding component?
9. What is the total cost of the project?
10. Has this project received previous federal funds (provide year, amount, and program)?
11. Are there matching funds or partner contributions?
12. Is this request being submitted to other subcommittees for consideration (note subcommittee, program, amount, and other relevant information)?
13. Is the project ranked on any federal, state, or other prioritized list (provide list name and rank)?
14. What is the timeline for this project and why are federal funds required in this fiscal year?
15. What are the estimated start and completion dates for the project?
16. Can the project obligate all of the requested funding within 12 months of receipt?

Subcommittee on Labor, Health and Human Services, and Education

The LHHS Subcommittee will only accept CDS requests in the following accounts:

- Department of Labor—Employment and Training Administration—Training and Employment Services
- Department of Health and Human Services—Health Resources and Services Administration - Program Management
- Department of Health and Human Services—Substance Abuse and Mental Health Services Administration—Health Surveillance and Program Support
- Department of Health and Human Services—Administration for Children and Families—Children and Families Services Programs
- Department of Health and Human Services—Administration for Community Living—Aging and Disability Services Programs
- Department of Education— Innovation and Improvement—Fund for the Improvement of Education
- Department of Education—Rehabilitation Services—Demonstration and Training
- Department of Education—Higher Education—Fund for the Improvement of Postsecondary Education

CDS projects should create jobs, create opportunities, and/or save or improve lives. LHHS CDS projects should not be viewed as continuous funding sources and should be distinct from competitive grant opportunities at the relevant agencies. CDS projects should be viewed as a way to jump start an activity not sustain it over time. Successful projects will match the project to the authorization or mission of an agency or account and have the support of local officials or communities.

Except where specifically authorized and noted, CDS cannot be used for construction (or the acquisition of property) or renovation of buildings. In addition, recipients of CDS may not sub-grant to other organizations or agencies.

All LHHS CDS requests must include the information below.

- Agency or Account – Projects will only be funded from the accounts listed above.
- Recipient Name – Name of the legal entity that would receive the grant.
- Project Name
- Project Purpose – Brief description of the project (no more than 1-2 sentences).
- Justification – More detailed summary of the project including its purpose, goals, history and current status, as well as the justification for the project (i.e., why funding is in the interest of taxpayers). The description must explain how specifically the money will be spent (i.e. $X for salaries; $X for programming; $X for equipment; etc.). Please be specific when describing the activities and expenditures.
- Recipient Address, City, and State – Address for the legal entity that will receive the grant.
- Recipient Point of Contact Name, Phone Number, and E-mail Address – Information for the primary contact at the recipient organization. The point of contact must be an individual employed by or affiliated with the organization that would administer the federal funds.
- Tax Identification #: Tax Identification Number for the recipient.

DEPARTMENT OF LABOR

Employment and Training Administration (ETA) **-** CDS projects funded by ETA (through the Workforce Innovation and Opportunity Act (WIOA) demonstration authority) must be focused on meeting the employment and training needs of workers. Generally these projects should include direct services which could include career services, training services (including work-based training), supportive services, and other permissible services, as they are defined in WIOA. Further projects will be required to report on performance outcomes for participants and should include a meaningful connection to the local workforce development system.

CDS cannot be used for construction or renovation of facilities.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Health Resources and Services Administration (HRSA) - CDS within HRSA should be submitted through the Program Management account and must fall under one of the following categories:

- Health Facilities Construction and Equipment—CDS for the cost of construction, renovation, or capital equipment purchase for facilities for health, mental health, or substance abuse services, training of health professionals, or medical research. Examples of eligible facilities include hospitals; health centers and clinics; skilled nursing facilities; mental health centers; facilities for schools of medicine, nursing, or other health professions; and medical research laboratories. In addition to construction and renovation, funding can be used to acquire capital equipment, such as lab equipment, x-ray machines, or telehealth and information technology. Equipment-only grants—that is, grants not involving construction—are permissible. Generally, any equipment having a useful life of more than one year and a unit cost of at least $5,000 will be eligible as capital equipment. In addition, equipment with lower costs may also be eligible, provided that it is treated as an item of capital expense under the recipient institution's pre-existing, written accounting policies. Equipment expenses for health information systems and electronic medical records systems are permitted expenditures. The costs of expendable supplies such as pharmaceuticals, lab chemicals, or office paper are not eligible.

  HRSA Health Facilities funding cannot be used to acquire land or purchase existing buildings, or to pay salaries or other operating costs. Funding cannot be used to pay for work previously completed. CDS can be used for architectural and engineering costs associated with an eligible construction project, but cannot be used for general feasibility studies or planning and design.

- Rural Health —CDS for projects to improve health care in rural areas. Examples of eligible activities include medical, dental, or mental health care services; health promotion and education; chronic disease management; telehealth services; and improvements to emergency medical services. Grant funds can be used for services only in areas that meet HRSA's definition of rural. For lists of eligible areas and further information regarding that definition, see: https://www.hrsa.gov/rural-health/about-us/definition/index.html. Please include the address of the project's activities in the project justification, if different than the legal entity recipient address, for purposes determining project eligibility.

<u>Substance Abuse and Mental Health Services Administration (SAMHSA)</u> **-** CDS within SAMHSA should be submitted through the Health Surveillance and Program Support account and must fall under one of the following categories:

- Mental Health—funding to support programs that promote the prevention or treatment of mental health disorders, including rehabilitation, outreach, and other support services.
- Substance Abuse Treatment—funding to support programs that improve access, reduce barriers, and promote high quality, effective treatment and recovery services.
- Substance Abuse Prevention—funding to support programs to prevent the onset of illegal drug use, prescription drug misuse and abuse, alcohol misuse and abuse, and underage alcohol and tobacco use.

CDS within SAMSHA cannot be used for construction (other than a limited amount of renovation necessary to carry out a funded project). A General Provision prohibits the award of funding for projects which distribute sterile needles or syringes for I.V. drug injection. A General Provision prohibits the award of funding for projects which promote the legalization of illegal drugs or substances.

<u>Administration for Children and Families (ACF)</u> - CDS within ACF should be submitted through the Children and Families Services Programs account and must fall under one of the following categories:

- Child Abuse Prevention—CDS for projects to improve the prevention, assessment, identification, and treatment of child abuse and neglect through research, model service improvement, information dissemination, and technical assistance. Projects must serve or target abused and/or neglected children and their families.
- Social Services Research and Demonstration—CDS for projects to promote the ability of families to thrive through financial self-sufficiency in order to reduce poverty and to promote the healthy development and greater well-being of children and families. Projects can serve a diverse population including: low-income individuals, children, youth, families, individuals with developmental disabilities, and Native Americans. CDS cannot be used for construction or renovation of facilities.

<u>Administration for Community Living (ACL)</u>

Aging and Disability Services Programs—CDS for projects to improve the ability of older adults and individuals of all ages with disabilities to live independently and participate fully in their communities. Generally, CDS should focus on improving access to, or the quality of, education, training, support services, and independent living services for older adults and individuals with disabilities.

CDS cannot be used for construction or renovation of facilities.

DEPARTMENT OF EDUCATION

<u>Innovation and Improvement</u>

Fund for the Improvement of Education (FIE)— Elementary and secondary education CDS can be designated under this heading for a wide variety of elementary and secondary education projects, including instructional services, afterschool centers, curricula development, teacher training, acquisition of books and computers, arts education, social and emotional learning activities, full-service community

schools, and early childhood education. In general, the focus of elementary and secondary education CDS should be providing early childhood or K-12 educational services.

In addition, CDS to provide and improve special education services at the elementary and secondary levels are also eligible under this heading. These CDS may include early intervention services for infants and toddlers, transition services, and postsecondary education services. Eligible grantees are state education agencies, school districts, colleges and universities, and other public and private nonprofit entities. Generally, CDS intended for individual schools is provided to the applicable school district and not directly to the individual school. CDS cannot be used for construction or renovation of school buildings, except in the case of minor remodeling required as part of technology upgrades. Daycare and childcare projects that do not include educational services are also not eligible under this account.

Rehabilitation Services

Demonstration and Training— CDS can be designated under this heading for a wide variety of projects that further the purposes of the Rehabilitation Act, including by providing individuals with disabilities with education, training, support services, and independent living services. Generally, CDS should focus on improving access to, or the quality of, such services for individuals with disabilities. Eligible grantees include State vocational rehabilitation agencies, community rehabilitation programs, Indian tribes or tribal organizations, or other public or nonprofit agencies and organizations. CDS cannot be used for construction or renovation of facilities.

Higher Education

Fund for the Improvement of Postsecondary Education (FIPSE)— CDS projects funded through FIPSE should primarily be focused on improving access to, or the quality of, postsecondary education. This can include a range of activities as authorized and specified in section 741(a) of the Higher Education Act (i.e. the FIPSE authorization). Grantees are usually colleges and universities, but may include other public and private nonprofit organizations. Examples of the types of projects that can be funded under FIPSE include projects to hire and train faculty, establish and improve degree programs, improve teacher preparation programs, develop and improve curricula, upgrade technology, equipment, and telecommunications, provide student support, and implement university partnerships with school districts. If a significant portion of grant funds are expected to be used for the purchase of equipment make sure to note that and include a justification for that use of funds. CDS funding cannot be used for construction or renovation of facilities, except in the case of minor remodeling required as part of technology upgrades.

Subcommittee on Military Construction, Veterans Affairs, and Related Agencies

The following accounts are eligible for CDS requests:

- Military Construction
- Army Military Construction
- Navy and Marine Corps Military Construction
- Air Force Military Construction
- Defense-Wide Military Construction
- Army National Guard Military Construction
- Air National Guard Military Construction
- Army Reserve Military Construction
- Navy Reserve Military Construction

Air Force Reserve Requests may include major construction, unspecified minor military construction, and planning and design, however, only certain major military construction projects within these accounts are eligible for CDS.

Eligible projects can be found on three types of lists, outlined below, which are provided to Congress by the Department of Defense, and contain requirements which have been validated and vetted by the appropriate Service or Agency.

- Future Years Defense Program (FYDP).—Each military department, to include the Guard and Reserve, as well as Defense-Wide agencies, plans its major military construction program five years into the future. FYDPs identify these future planned projects, which are candidates for CDS requests. Some of the lists can be found on the website of the Under Secretary of Defense (Comptroller).
- Unfunded Requirements/Priorities Lists (UFR/UPL).—In addition to the annual budget request and as required by law, each military department submits to the congressional defense committees a document identifying unfunded priorities that could be funded if additional appropriations were provided.
- Cost-to-Complete (CTC).—Variables such as construction market conditions can affect cost estimating throughout the military construction programming process, and as such, DOD can experience cost increases that cannot be sufficiently covered by available appropriated funding. In these cases, the military departments may submit a list of projects separate from the budget request that have received an authorization and appropriation, but require additional funding to be completed. Eligible major military construction projects must therefore be:
  - Authorized in the Fiscal Year 2023 or prior year National Defense Authorization Act;
  - At 35% design or higher with a DD 1391*; and
  - Prepared to award a contract in Fiscal Year 2023;

(* A DD 1391 form is required by the Department of Defense for any military construction project. It contains scope and cost estimates, an assessment of the current requirements, justification for the project, and anticipated contracting and construction timelines. Any project that meets the CDS eligibility requirements should have a DD 1391.)

Subcommittee on Transportation, Housing and Urban Development, and Related Agencies

THUD will accept CDS in seven accounts:
- "Transportation Planning, Research, and Development (TPR&D)" for transportation research projects eligible under title 23 or title 49, United States Code (not for project-specific planning that is eligible for funding under HIP, TIG, or CRISI);
- "Grants-in-Aid for Airports (Airport Improvement Program or AIP)" for airport projects eligible under chapter 471 of title 49, United States Code;
- "Facilities and Equipment (F&E)" for terminal air traffic control facility replacement projects eligible under part A of subtitle VII of title 49, United States Code,
- "Highway Infrastructure Program (HIP)" for highway projects eligible under title 23, United States Code;
- "Transit Infrastructure Grants (TIG)" for transit projects eligible under chapter 53 of title 49, United States Code;
- "Consolidated Rail Infrastructure and Safety Improvement (CRISI) Grants" for rail projects eligible under section 22907 of title 49, United States Code; and
- "Community Development Fund" for "Economic Development Initiatives (EDI)" eligible under chapter 69 of title 42, United States Code.

For all accounts, the following information needs to be provided:
- Project Name
- Project Purpose – this should be a very short explanation of what the project will do (e.g. low and no emission vehicle and associated charging infrastructure acquisition and deployment).
- Project Website – this should be a link to the relevant planning document for the project: the airport master plan for AIP and F&E, the Statewide Transportation Improvement Program (STIP) or Transportation Improvement Program (TIP) for HIP and TIG, the State rail plan for CRISI, and the project website or relevant planning document for TPR&D and EDI. For transportation projects that are not currently on one of the identified planning documents, you may alternatively provide a letter from your respective State DOT supporting the project (additional details by account below).
- Justification – this should be a longer explanation of why this project is important, the benefits it will provide, a breakdown of costs, the status of planning/environmental work, and other relevant information to help the subcommittee evaluate the project.
- Funding Request – this is the amount of funding requested for CDS funding, in thousands of dollars ($000).
- Total Cost – this should be the total cost of the entirety of the project, in thousands of dollars ($000).
- Location of the Activity – this should be the name of the city or county where the project will take place.
- Project Recipient Information – this should be the legal name of the entity that will receive the CDS funding listed exactly as it appears on IRS documents. A point of contact within the entity must be identified by name, phone number, address, and e-mail address, which will be provided to the relevant agency for purposes of administering projects and will not made public.
- In addition, the recipient's federal Tax Identification Number must be provided (for both non-profits and State/local government entities).

TPR&D. - You can request CDS within the TPR&D account for transportation research projects eligible under title 23 or title 49 of United States Code. Planning for specific local highway, transit, or rail projects that are eligible under HIP, TIG, or CRISI should NOT be included in this account.

Airports (AIP). - You can request CDS within the AIP account for airport projects eligible under chapter 471 of title 49, United States Code. Provide a link to the airport master plan that includes the requested project. In the Justification field, provide the status of the planning and environmental work, and a description of all other sources of funding contributing to the total cost of the project.

FAA Facilities and Equipment (F&E). This account can only be used for terminal air traffic control tower facility replacement projects eligible under part A of subtitle VII of title 49, United States Code. Provide a link to the airport master plan. Explain why the tower needs to be replaced, the status of planning and environmental work, the total cost of the project (including any other sources of funding), the age of the tower, number of enplanements, operational line of sight issues, other related infrastructure work not covered by the cost of replacing the air traffic control tower (roads, utilities, etc.), and any other information to justify the project.

Highways (HIP). – This account can be used for highway projects eligible under title 23, United States Code, including, but not limited to, highway and bridge construction projects, planning, environmental review, design, and right-of-way acquisition. Operational expenses are not eligible. Provide a link to the STIP or TIP that includes the requested project; if you project is not on the STIP or TIP, you can still request funding if the Alaska DOT has provided a letter confirming that: (1) the project is eligible for Federal-aid highway funding under title 23, United States Code; (2) the Alaska DOT is willing to carry out the project if funding is enacted; and (3) the Alaska DOT will include the project on the STIP or TIP once funding for the project is enacted. Please provide the status of the planning and environmental work and any other source of funding contributing to the total cost of the project.

Transit (TIG). - This account is eligible for transit projects under chapter 53 of title 49, United States Code. Provide a link to the STIP or TIP that includes the requested project; if your transit project is not currently on the STIP or TIP, but for which a transit agency has provided a letter confirming that: (1) the project is eligible for transit funding under chapter 53 of title 49, United States Code; (2) the transit agency is willing to carry out the project if funding is enacted; and (3) the transit agency will include the project on the STIP or TIP once funding for the project is enacted. Please provide the status of the planning and environmental work and any other source of funding contributing to the total cost of the project.

Rail (CRISI). – This account is for rail capital projects eligible under section 22907 of title 49, United States Code. Provide a link to the State Rail Plan that includes the requested project; if your project is not currently on State rail plan, but for which a State rail agency or State DOT has provided a letter confirming that: (1) the project is eligible for rail funding under section 22907 of title 49, United States Code; (2) the State rail agency, State DOT, or other relevant State agency is willing to carry out the project if funding is enacted; and (3) the State rail agency or State DOT will include the project on the State Rail Plan once funding for the project is enacted. Please provide the status of the planning and environmental work and any other source of funding contributing to the total cost of the project.

Economic Development Initiatives (EDIs). – This account is for EDIs within the "Community Development Fund" account for activities eligible under section 5305 of chapter 69 of title 42, United States Code, as

well as for affordable housing construction. Examples of eligible EDI projects include, but are not limited to:

- Acquisition of real property (land, water rights, buildings);
- Construction of new affordable housing;
- Blight removal or remediation; and,
- Construction, rehabilitation, and improvements of public facilities (except buildings for general conduct of government), such as neighborhood centers, parks, and shelter for persons having special needs such as survivors of domestic violence and the homeless.
- For more information on types of eligible activities, review HUD's resources on the CDBG program.

Provide a link to the project website or, if the project is included in an existing CDBG grantee's Consolidated Plan or Annual Action Plan, a link to that plan. Provide a description of the project and its current status, a breakdown of how EDI funds would be used, a description of all other sources of funding contributing to the total cost of the project, and the status of the planning and environmental review work. Include relevant data on how activities or projects address at least one of the three National Objectives of the broader CDBG program in order to be considered for funding by the Subcommittee: (1) benefit low- and moderate-income persons or communities; (2) prevent or eliminate slums or blight; or (3) address community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community for which other funding is not available.