

Office of U.S. Senator Lisa Murkowski

College Intern Application

1. Name: _____
Last First Middle

2. Address: _____

3. Home/Mobile Telephone: _____ Work Telephone: _____

4. E-mail Address: _____

5. Availability: Full Time _____ Part Time _____

6. Date Available for Internship: _____

7. If selected for an internship, I can certify that I am eligible to work in the United States.

☐ Yes

☐ No

8. Have you ever applied for an internship with our office before? If so, give the date and a brief description of the outcome (including the dates of your internship if you have been an intern with our office previously).

9. Have you ever been employed by a congressional office other than ours? If so, give the dates of employment/internship and name of the office.

It is important that all information you provide on this application is complete and accurate. Your failure to give complete, accurate answers could be grounds for not selecting you or terminating your internship after you begin.

Employment Experience

List most recent job first, etc. (Note: You may attach additional pages if necessary.)

1. If currently employed, may we contact your present employer?

☐ Yes

☐ No

☐ Not Yet

A. Name of present of most recent employer: _____

From Month/Year: _____ To Month/Year: _____

Full Address and Telephone Number:

Your Position:

Name and Title of Your Immediate Supervisor:

B. Name of previous employer: _____

From Month/Year: _____ To Month/Year: _____

Full Address and Telephone Number:

Your Position:

Name and Title of Your Immediate Supervisor:

C. Name of previous employer: _____

From Month/Year: _____ To Month/Year: _____

Full Address and Telephone Number:

Your Position:

Name and Title of Your Immediate Supervisor:

Education Experience

Please give your educational background.

1. High School: _____ Did you graduate? ☐ Yes ☐ No

2. College: _____ Did you graduate? ☐ Yes ☐ No
Major: _____ Minor: _____
Diploma or Degree Received: _____ GPA: _____

Skills and Accomplishments

List the title and year of any honors or awards you have received that would be relevant to a legislative internship.

List any qualifications or skills that would be relevant to a legislative internship (*e. g.*, skills with computers, public speaking experience, and writing experience). Please list experience with managing a team of Alaskans, leadership groups, organizations etc.

Questions

Please provide a short answer (150 – 200 words) to the following questions.

1. Explain why you are interested in interning for Senator Murkowski and what you hope to gain from this experience.
2. In your opinion, what public policy issue is most important to Alaska? Explain why, and what you believe should be done to address this issue.
3. Describe how past leadership positions have prepared you for an internship on Capitol Hill.

Please submit two (2) letters of recommendation.